

NOTARY DIVISION

OFFICE OF THE SECRETARY OF STATE, STATE HOUSE, ANNAPOLIS, MARYLAND 21401
(410) 974-5520

Please complete and return to the above address this application to renew your notary commission and a **non-refundable \$20.00 check or money order made payable to the Secretary of State**. Please note that applications not accompanied by the \$20.00 processing fee will not be processed. There is a \$15.00 fee for all returned checks.

Legal Name:	Date of Birth:	male female
Home Address:		
City, State, Zip:		
Home Phone:	Business Phone:	
<input type="checkbox"/> Please check here if your name, home address, or telephone numbers have changed since you submitted your last notary application. If this information has changed, please provide your former name, address or telephone numbers.		
Name as it appears on commission:		
Former Home Address:		
City, State, Zip:		
Home Phone:	Business Phone:	

MARYLAND RESIDENTS ONLY: See our website (www.sos.state.md.us) or call the Elections Office in the county in which you reside or City of Baltimore to find the information requested below, and complete the following:

I am a resident of the ____ Legislative District, the ____ election district (or ward), and the ____ precinct of ____ County or ____ Baltimore City, represented by State Senator ____.

NON-RESIDENTS ONLY: I request to be commissioned in ____ County or ____ Baltimore City.

Have you ever been convicted of a crime, other than a minor traffic violation? Yes No
If yes, please describe the nature of the conviction and date of conviction.

Have you ever held a commission as a Notary Public in any state which was revoked? Yes No
If yes, please explain:

☐ We occasionally share our mailing list with businesses. Please check the box to the left if you do not want your name included on such a list.

I wish to renew my notary commission and have enclosed the \$20.00 processing fee.

Signature must match the name provided above

You will receive a postcard notifying you to pick up your renewal commission from the Clerk of the Circuit Court in the county in which you reside (Maryland residents) or in the county in which you have selected (non-Maryland residents). When you receive this postcard, you **must appear before the Clerk of the Circuit Court within 30 days** to be sworn in for your new term and pay the Clerk a commissioning fee of \$11.00. If you have not received a postcard within 10 days of submitting this form, please contact the appropriate Clerk of the Circuit Court to verify that your commission has been received.

Local Elections Offices

To complete the **Maryland Residents Only** section, call
The Election Office for the county in which you live.

Allegany County	301-777-5932
Anne Arundel County	410-222-6600
Baltimore City	410-396-5550
Baltimore County	410-887-5700
Calvert County	410-535-2214
Caroline County	410-479-8145
Carroll County	410-386-2080
Cecil County	410-996-5311
Charles County	301-934-8972
Dorchester County	410-228-2560
Frederick County	301-694-1005
	301-694-2524
Garrett County	301-334-1962
Harford County	410-638-3564
Howard County	410-313-5820
Kent County	301-778-0038
Montgomery County	240-777-8500
Prince George's County	301-952-3270
Queen Anne's County	410-758-0832
St. Mary's County	301-475-4655
Somerset County	410-651-0767
Talbot County	410-770-8099
Washington County	240-313-2050
Wicomico County	410-548-4830
Worcester County	410-632-1320